

Pass Score & Starting Points

Two settings frame every applicant's score: the score they must reach, and the score they begin with. Set these first, then tune the per-question points.

“ ? Screenshot: the outcome band (Pass score, Starting points, Tenant Screening Document).

Set the bar with Pass score

The **Pass score** is the score an applicant must reach to pass. Set it where you want the cut-off.

1. Drag the slider to your number. It moves in steps of 5, from 0 to 100.

Applicants who fall below the bar see a message. The screen previews that message under the slider, so you know what they will read.

Set the starting line with Starting points

Starting points is the score every applicant begins with. Their answers then add or take away points from there.

1. Open the **Starting points** list.
2. Choose a starting score.

A higher start is more forgiving; a lower start makes each answer count for more.

Show your work with the Tenant Screening Document

This setting appears for a single property. When you turn it **On**, applicants can download a list of the answers that can lower or fail their score. It makes your screening transparent.

- Select the toggle to turn it **On** or **Off**.

- Select **Preview document** to see the list first.

Some laws require this document. Where a law requires it, the toggle stays **On** and cannot be turned off.

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